

Skills Development Facilitator – RPL solution

<p>Implementation process</p>	<ul style="list-style-type: none"> • Learner preparation and Assessment Planning • Learner support and Portfolio building sessions • Assessment of evidence • Moderation • Post training re-assessment • Moderation • Results uploading • Project Management and administration
<p>Course outcome</p>	<p>Achieved competency will assist Practitioners to conduct skills audits and needs analysis. This data will be used to develop Work Place Skills Plans.</p> <p>SDF's will promote a variety of skills development interventions to achieve agreed development plans and ensure that training reports comply based on an evaluation of identified training practices.</p>
<p>Learning outcomes</p>	<ul style="list-style-type: none"> • Conduct analysis to identify and define organisations skills requirements; • Analyse current skills and develop skills profile for the organisation • Define training and development needs and prioritise • Develop a training and development plan • Plan and organise the analysis process • Conduct analysis • Develop and verify matrix of outcomes • Collate, store data & provide information related to skills development • Identify and prioritise learners learning requirements • Plan, organise and co-ordinate learning interventions • Review and report on learning interventions • Describe and explain the NQF • Develop a broad plan to implement the NQF • Assist in the identification of quality assurance • Plan, prepare and assist in design of a quality management system • Assist in the development of effectiveness indicators • Assist in the implementation and improvement of a quality management system.

Aligned to unit standard	Aligned to Unit Standards: 15217; 15218; 15227; 15228; 15232 & 114924
Target audience	This course is aimed at Individuals who are employed as an <u>internal</u> SDF in an organisation or an <u>outsourced</u> SDF who will have the opportunity to implement and initiate Skills Development Practices.
Duration	3 days
Training medium/media	Interactive workshop, including a Learner Workbook, Resource Guide and Assessment Pack, which includes: <ul style="list-style-type: none"> • Formative and Summative assessments • Workplace assignments.
Pre-requisite learning	Understanding of outcomes based training and has worked as a Skills Development Facilitator for a minimum 1 year. Individuals enrolling on this programme should have experience completing skills audits, workplace skills plans, annual training reports and the design of Quality Management Systems.